



# OPOMUN

DARE TO MAKE THE DIFFERENCE

## OPOMUN | DATA PRIVACY NOTICE

In compliance with the new **European Union General Data Protection Regulation (GDPR)** and with the Portuguese Republic's laws on Data Privacy and Protection, CLIP - **The Oporto International School** informs you of our policies regarding the collection, use, and disclosure of the personal data your school submits when registering for OPOMUN and the choices you have associated with that data.

When registering for the conference, or signing up your delegates and chaperones, we may ask you to provide personal data that can be used to contact or identify you. Personal data may include, but is not limited to:

- Email address
- First name and last name
- Phone number
- Address, State, Province, ZIP/Postal code, City

We require the personal data requested on the registration forms to ensure that the intent of the OPOMUN mission is realized. For the purpose of the **Oporto Model United Nations (OPOMUN)** Conference, we collect, use, and hold only the personal data that is necessary for our specified, legitimate purposes as a school organizing a Model United Nations (MUN) conference; ensuring that the data is accurate and up-to-date and kept for no longer than is necessary; that it is processed lawfully, fairly, and transparently, and is handled with appropriate protective security.

During the OPOMUN conference audio-visual material will be collected in order to produce videos and share the event both online (CLIP and OPOMUN social media and website) and offline (such as CLIP magazine, brochures, display boards, presentations). By signing up for OPOMUN you give your permission for this data to be collected, selected, edited, shared and stored by the organizing team of OPOMUN and CLIP.

Please note that we transfer the data, including Personal Data, to Portugal and process it there, under European and Portuguese laws. It is our policy to only use external data processors and service providers that are fully GDPR compliant.

OPOMUN will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Policy and no transfer of your Personal Data will take place to another organization or country. Your Personal Data will not be shared with any third-parties nor will it be accessed by anyone within the Oporto International School that is not in the organizing team of OPOMUN.



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OPOMUN may disclose your Personal Data in the good faith belief that such action is necessary to:

- To comply with a legal obligation
- To protect and defend the rights or property of OPOMUN
- To prevent or investigate possible wrongdoing during the event
- To protect the personal safety of users of the event or the public
- To protect against legal liability

This data will be kept in accordance with CLIP's data retention policy and EU and Portuguese law, for no longer than reasonably necessary. After the conference, all copies of your data, electronic and paper, will be securely destroyed.

If at any time you wish to access, verify, or amend this data, have any questions about its use, or have concerns about CLIP's handling of your personal data, or wish to exercise any of your data subject rights under the GDPR, please contact: [legal@opomun.com](mailto:legal@opomun.com).

CLIP is accountable to the *Comissão Nacional de Proteção de Dados (CNPD)* as the supervisory authority for data protection in Portugal. If needed, you can seek their assistance at: <https://www.cnpd.pt/>.